

BOARD OF TRUSTEES CRANBURY FREE PUBLIC LIBRARY

AGENDA

**Thursday, October 9, 2008 at 7:30 P.M.
Tom Gambino Room, Cranbury Public Library**

1. CALL TO ORDER AND ANNOUNCEMENT OF COMPLIANCE WITH OPEN PUBLIC MEETINGS ACT

Pursuant to provisions of the Open Public Meeting Act, adequate notice of this meeting has been provided by the Library Director as follows: In December 2007, a notice for all meetings of the year 2008 was sent to the Cranbury Press, Home News Tribune, Township Clerk and posted in the Public Library.

2. INTRODUCTION OF BOARD OF TRUSTEES – Secretary - Kathy Easton

Frank J. Brennan, Jr., President
Hal Rourke, Vice-President
Kathy Easton, Secretary
Patricia Thomsson, Treasurer
Julie Hardaker, Chief School Administrator's
and Friends of CPL's Representative
Pamela Parseghian, Mayor's Representative
Kirstie S. Venanzi
Kim Borden
Andre Mento

Also to be present:

Marilynn Mullen, Director
Douglas Baldwin, Systems Administrator
Jan Murphy, Youth Services Librarian

3. APPROVAL OF MINUTES: Secretary - Kathy Easton

Review and action on the minutes of the September 11, 2008 Regular Meeting and the September 26, 2008 Special Meeting

4. TREASURER'S REPORT: Treasurer– Patricia Thomsson

- A. Recommended action on Bills Lists for September, 2008
- B. Report - Budget and Operating Status as of 09/30/08 and previous months
 - (1) Balance Sheet
 - (2) Statement of Revenues and Expenses
 - May Actual v. Approved Budget
 - YTD Actual vs. Budget/
Var. to Budget
 - (3) Bank Statement reconciliation
 - (4) Petty Cash reconciliation

5. DIRECTOR'S REPORT: Marilynn Mullen

6. YOUTH SERVICES LIBRARIAN'S REPORT: Jan Murphy

7. SYSTEM'S ADMINISTRATOR'S REPORT: Douglas Baldwin

8. PRESIDENT'S REPORT: Frank J. Brennan, Jr.

Review revised "Annual Calendar of Events" October, November (cf. "Trustees Manual" pp. 43 ff.)

9. REPRESENTATIVES' REPORTS:

- A. Mayor's Rep.: Pamela Parseghian - Update on Township Committee matters
- B. Chief School Administrator's Rep: Julie Hardaker – Update on Cranbury School activities
- C. Friends of Cranbury Public Library's Rep: Julie Hardaker – activities

10. TRUSTEE COMMITTEE REPORTS

- A. Personnel: Chair– Kathy Easton, Kim Borden, Hal Rourke, Julie Hardaker
- B. Finance: Chair- Patricia Thomsson, Hal Rourke, Andre Mento, Frank Brennan
- C. Policy and Planning: Chair– Julie Hardaker, Kirstie Venanzi, Frank Brennan
- D. Nomination and Elections: Chair– Hal Rourke, Kim Borden, Frank Brennan, Pam Parseghian
- E. Special - Facilities Development: Chair – Kirstie Venanzi, Patricia Thomsson, Kathy Easton, Kim Borden

11 OLD BUSINESS

12. NEW BUSINESS

13. CORRESPONDENCE

14. OPEN DISCUSSION PERIOD

15. CLOSED (CONFIDENTIAL) SESSION

Ad Hoc Committee Update

16. ADJOURNMENT

Note: The entrance to the Cranbury Free Public Library is "Handicapped Accessible."

This notice has been posted in the Cranbury Public Library and the Cranbury Township Building for public inspection. This agenda is the best known at the time of posting.