

BOARD OF TRUSTEES
CRANBURY PUBLIC LIBRARY

REGULAR MEETING MINUTES

Thursday, June 10, 2010, 7:30 P.M.

Gambino Meeting Room, Cranbury Public Library

1. CALL TO ORDER AND ANNOUNCEMENT OF COMPLIANCE WITH OPEN PUBLIC MEETINGS ACT

Pursuant to provisions of the Open Public Meeting Act, adequate notice of this meeting has been provided by the Library Director as follows: December 1, 2009 a notice for this meeting was sent to the Cranbury Press, Home News Tribune, Township Clerk and posted in the Public Library.

2. INTRODUCTION OF BOARD OF TRUSTEES

Hal Rourke, Vice-President

Patricia Thomsson, Treasurer

Pamela Parseghian, Mayor's Representative

Charlene Vivian-Granville, Acting Secretary

David A. Fletcher

Also present:

Marilynn Mullen, Director

Douglas Baldwin, Systems Administrator

Dave Cook, Township Committee Liaison

4. APPROVAL OF MINUTES:

May 13, 2010 meeting *Approved*

5. TREASURER'S REPORT

A. Action on Bills Lists for May 2010 *Approved*

B. Report - Budget and Operating Status as of 5/31/10

6. DIRECTOR'S REPORT: Marilyn Mullen

A. Dave Cook mentioned that anyone could access njlegislature.com to check the status of any possible legislation.

B. Correction: There were three Board members who marched in the parade.

7. YOUTH SERVICES LIBRARIAN'S REPORT: Marilyn Mullen for
Jan Murphy

8. SYSTEM'S ADMINISTRATOR'S REPORT: Douglas Baldwin

A. Suggestion was made to have a press release or letter to the editor announcing when the digitization of the Cranbury Press is complete.

9. PRESIDENT'S REPORT: Hal Rourke

A. Remarks - Pleased with the results of the meeting with our State Representatives.

B. Review "Annual Calendar of Events" May, June - On Track

C. Marilyn's Progress Towards Goals will be emailed out possibly next week as this was a busy week with the Author's visit, etc.

10. REPRESENTATIVES' REPORTS:

A. Mayor's Representative: Pamela Parseghian & Dave Cook

1. Plainsboro Township had to raise taxes 10¢ per \$100 valuation.
2. The focus statewide is off libraries at this point.

B. Chief School Administrator's Representative: - No Representative in attendance

C. Friends of Cranbury Public Library: Marilyn Mullen

1. Donations of books accepted again
2. Website being developed, information only (i.e. Bylaws, etc.)

D. Cranbury Public Library Foundation: Patricia Thomsson

1. Website content is being worked on. Goal of September launch because it's a good time for fundraising.
2. NJ Charitable Registration through the state has been completed.

11. TRUSTEE COMMITTEE REPORTS

A. Personnel: Chair- Kim Borden, Hal Rourke, Charlene Vivian-Granville - No Update

B. Finance: Chair- Patricia Thomsson, Andre Mento, Kirstie Venanzi - No Update

C. Policy and Planning: Chair–Pam Parseghian, Hal Rourke, Kirstie Venanzi

1). Electronic reader policy

Patty: Motion to Approval of lending policy with an additional procedure that patrons need to sign.

Motion to approve: Patty Second: Dave

Four in favor, One Abstention *Motion Approved*

D. Nomination and Elections: Chair– Hal Rourke, Pam Parseghian, Andre Mento

1. Secretary and Treasurer for 2011 will need to be filled.

E. Special - Facilities Development/Task Force: Chair – Kirstie Venanzi, Charlene Vivian-Granville, Andre Mento, David Fletcher

1. Feasibility Study is in progress

F. Special – Public Relations Committee: Chair – Charlene Vivian-Granville, Andre Mento, David A. Fletcher

1. Letterhead and business cards have been printed and are in house.

12. OLD BUSINESS - none

13. NEW BUSINESS - none

14. CORRESPONDENCE

A. Letter from Elaine Gaber, Director of Sadie Pope Dowdell Library in South Amboy thanking Doug and InfoLink Technology Committee with Gaming Tournament.

15. OPEN DISCUSSION PERIOD - none

16. ADJOURNMENT at 8:45pm

Respectfully Submitted,
Charlene Vivian-Granville