

Minutes

Cranbury Public Library Board of Trustees meeting

Thursday, August 12, 2010, 7:30 P.M.

Gambino Meeting Room, Cranbury Public Library

1. CALL TO ORDER AND ANNOUNCEMENT OF COMPLIANCE WITH OPEN PUBLIC MEETINGS ACT – **meeting called to order 7:35 p.m.**

“Pursuant to provisions of the Open Public Meeting Act, adequate notice of this meeting has been provided by the Library Director as follows: December 1, 2009 a notice for this meeting was sent to the Cranbury Press, Home News Tribune, Township Clerk and posted in the Public Library.”

2. INTRODUCTION OF BOARD OF TRUSTEES – Kirstie Venanzi

Kirstie S. Venanzi, President-present

Hal Rourke, Vice-President-excused

Kim Borden, Secretary -excused

Patricia Thomsson, Treasurer-present

Michael Ferrante, Chief School Administrator’s Representative-present

Pamela Parseghian, Mayor’s Representative-present

Andre Mento-present

Charlene Vivian-Granville-excused

David A. Fletcher-excused

Marilynn Mullen, Director -present

Douglas Baldwin, Systems Administrator-present

Jan Murphy, Youth Services and Community Outreach Librarian-present

Dave Cook, Township Committee Liaison-present

4. APPROVAL OF MINUTES: Kirstie Venanzi

Review and action on the minutes of the July 8th meeting. **Revised minutes approved as distributed.**

5. TREASURER’S REPORT: Treasurer– Patricia Thomsson

A. Recommended action on Bills Lists for July 2010 **Moved Patty. Seconded Andre. 5-0**

B. Report - Budget and Operating Status as of 7/31/10 **Approved as distributed.**

6. DIRECTOR’S REPORT: Marilynn Mullen

7. YOUTH SERVICES LIBRARIAN’S REPORT: Jan Murphy

8. SYSTEM’S ADMINISTRATOR’S REPORT: Douglas Baldwin

9. PRESIDENT’S REPORT: Kirstie Venanzi

Welcomed Michael Ferrante. The board is very happy that he has joined us.

Updated Board on the Feasibility Study. Alan Burger will wind up the interviews within the week. He will attend the next board meeting to give a presentation. Written report will follow in September. He has completed 32 interviews with several more scheduled for early next week.

Reviewed Annual Calendar of Events for August, September. We are on track.

10. REPRESENTATIVES’ REPORTS:

A. Mayor’s Rep.: Pamela Parseghian. Pam deferred to Dave to update the board. Currently the township committee is working on the Main Street Dam project and waiting for info on the S1 bill that will deal with COAH.

B. Chief School Administrator’s Representative: Michael Ferrante. Michael informed us that the parking lot concrete parking barriers will be worked on soon. They will be replaced with a type of

movable barrier that continues to help define traffic flow but will allow for effective snow removal.

Michael asked what type of information we would like to hear from the School Board. Jan Murphy and Marilyn Mullen said that anything to do with facilities and curriculum would be of importance. Michael offered to bring the full agenda to the next meeting. He will go through everything as it will be a learning process to make sure all the necessary information is shared without relaying unnecessary info.

C. Friends of Cranbury Public Library: Kirstie Venanzi. The Friends will have a table on Cranbury Day and have invited the Foundation to join them.

D. Cranbury Public Library Foundation: Patricia Thomsson. The website is the current project. Patty will continue working with Doug.

11. TRUSTEE COMMITTEE REPORTS

A. Personnel: Chair– Kim Borden, Hal Rourke, Charlene Vivian-Granville – no report.

B. Finance: Chair- Patricia Thomsson, Andre Mento, Kirstie Venanzi- no report

C. Policy and Planning: Chair–Pam Parseghian, Hal Rourke, Kirstie Venanzi – no report

D. Nomination and Elections: Chair– Hal Rourke, Pam Parseghian, Andre Mento – no report, but we are still considering for candidates for the offices of Secretary and Treasurer for 2011

E. Special - Facilities Development/Task Force: Chair – Kirstie Venanzi, Charlene Vivian-Granville, Andre Mento – no report.

F. Special – Public Relations Committee: Chair – Charlene Vivian-Granville, Andre Mento, David A. Fletcher – no report.

12. OLD BUSINESS

A. 2009 audit – referred to the Finance Committee for review.

B. Rosh Hashana – While we had discussed and voted on the schedule last year, we talked about the possibility of moving this meeting back one week. Alan Burger would then be able to attend and give his presentation.

13. NEW BUSINESS

A. Public Telephone – outside the library. The school may discontinue paying for this. They had asked if we were interested in taking up the payments for the phone. We will discuss this at a later meeting as the phone was out of service and we were unable to determine useage.

B. Paid secretarial post – we deferred this discussion to the September meeting as we need to gather more information.

14. CORRESPONDENCE

15. OPEN DISCUSSION PERIOD

16. ADJOURNMENT *Meeting was adjourned at 9:03*