

BOARD OF TRUSTEES CRANBURY FREE PUBLIC LIBRARY

RETREAT MINUTES

Friday, January 26, 2018 5:30 to 9:00 p.m.

Cranbury Public Library, 23 North Main Street, Cranbury, NJ

1. CALL TO ORDER AND ANNOUNCEMENT OF COMPLIANCE WITH OPEN PUBLIC MEETINGS ACT

Pursuant to provisions of the Open Public Meeting Act, adequate notice of this meeting has been provided by the Library Director as follows: January 12, 2018 a notice for this meeting was sent to the Cranbury Press, Home News Tribune, Township Clerk and posted in the Public Library.

Called to order 5:35 p.m.

2. INTRODUCTION OF BOARD OF TRUSTEES

Kirstie S. Venanzi, President - present
Andre Mento, Vice-President - present
Dave Fletcher, Treasurer - present
Dan Mulligan, Township Committee – absent
Evelyn Spann, Chief School Administrator's Representative - excused
Robin Black -excused
Michele Gittings, Secretary -- present
Ira Negin - present
Lorraine Sedor -- late
Nancy Whitcraft -excused
Theresa Vaccaro -- present
Also to be present:
Marilynn Mullen, Director -- present
Mike Ferrante, Foundation President – present

3. WELCOME - Kirstie Venanzi

4. WORK SESSION AGENDA

- 5:40 Review of 2017 Operational Goals and set 2018 Operational Goals – MM
 - Attached
- 6:00 Michael Ferrante – Foundation 2018 goals and PR
 - Held Annual Meeting 1/22/18
 - No active fundraising at present
 - Will support application process for Construction Bond Act
 - Spearheading New Resident reception on April 13
 - Will coordinate donor recognition and brick inscriptions
 - Ideas for new space & furnishings
- 6:15 pot-luck dinner
- 6:45 PR materials for township committee - LS
 - Attached
- 7:15 Review of 2017 Board Goals and set 2018 Board Goals – KV
 - Attached
- 7:35 Library Law Training – MM
 - Presentation slides attached
- 8:25 PR for Ground Breaking and First 100 days
 - Attached
- 8:40 Discussion and Retreat summary – KV
- 8:47 Adjourn

Respectfully submitted by Marilynn Mullen and Kirstie Venanzi