Cranbury Public Library  
Board of Trustees  
Meeting minutes  

March 14, 2019 - 7:30 p.m.  
Gambino Room, Cranbury Public Library

1. CALL TO ORDER AND ANNOUNCEMENT OF COMPLIANCE WITH OPEN PUBLIC MEETINGS ACT  
7:32 p.m.

2. INTRODUCTION OF BOARD OF TRUSTEES –  
Kirstie S. Venanzi, President, present; recording secretary  
Andre Mento, Vice-President, present  
Dave Fletcher, Treasurer and Secretary, present  
Dan Mulligan, Township Committee, present  
Amy Dixon, Chief School Administrator’s Representative, present  
Michele Gittings, present  
Ira Negin, present  
Lorraine Sedor, present  
Nancy Whitcraft, present  
Also present:  
Marilynn Mullen, Director  
Mike Ferrante, Foundation

Kirstie Venanzi motioned that we waive the bylaw section 3.3 in section 7.3 which pertains to the President running the meeting. As she would be recording secretary for the meeting, she would have Andre Mento preside.  
2nd Ira Negin  
Passed: Unanimous

4. CONSENT AGENDA:  
A. Action on the minutes of the February 8th meeting  
Ira Negin moved that we approve the February meeting minutes as amended. Dan seconded.  
Passed: 8 yes, Amy Dixon abstained

B. Action on Bills List for month ending 2/28/2019  
1st Dave Fletcher 2nd Ira Negin, Passed: unanimous

5. TREASURER’S REPORT:  
A. Report - Budget and Operating Status as of 2/28/2019 – Dave Fletcher, including tips on how to read the report

6. DIRECTOR’S REPORT: Marilynn Mullen as filed

7. TECHNOLOGY SPECIALIST REPORT: Marilynn Mullen as filed.

8. PRESIDENT’S REPORT: Kirstie Venanzi as filed.

10. REPRESENTATIVES’ REPORTS:  
A. Mayor’s report: Dan Mulligan – We are waiting for the Bond Act’s criteria to be published  
B. Chief School Administrator’s Representative: Amy Dixon – as filed  
C. Cranbury Public Library Foundation – as covered in Marliynn’s report.

11. TRUSTEE COMMITTEE REPORTS  
A. Personnel: Chair–Lorraine Sedor, Kirstie Venanz, Nancy Whitcraft  
Please turn in your employee reviews for Marilynn Mullen.  
B. Finance: Chair- Dave Fletcher, Andre Mento, Ira Negin, no report
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C. Policy and Planning: Chair– Ira Negin, Kirstie Venanzi, Michele Gittings
   1). Proposed by-law changes – will be doing a revision so needs more work. Tabled.
D. Nomination and Elections: Chair– Andre Mento, Dave Fletcher, Nancy Whitcraft, Dan Mulligan, no report
E. Special - Facilities Development/Task Force: Chair – Kirstie Venanzi, Andre Mento, David Fletcher, Lorraine Sedor.
   Reviewed the site drawings and discussed next steps.
   Motion to accept drawings as presented.
   1st Dave Fletcher 2nd Lorraine Sedor Passed 8 yes, Michelle Gittings abstained.
F. Special – Public Relations Committee: Chair –Andre Mento, Michele Gittings, Evelyn Spann. No report.

12. OLD BUSINESS
   A. Change in by-laws (tabled)

13. NEW BUSINESS .

   RESOLUTION 2019-2
     Approval of Lease Agreement between the
     Board of Education and the Cranbury Public Library

   1st Nancy Whitcraft 2nd Dan Mulligan
   Passed: Unanimous

14. CORRESPONDENCE – Marilynn reported that she received an email from Dr. Genco in
    regards to the installation of the door to the meeting room, a copy of Dan Benson’s letter to the
    Governor in regards to the delay in the Library construction Bond act, a thank you for Marilynn
    and Jay’s participation in Read Across America, and notification of the NJ Trustee Institute
    training.

15. OPEN DISCUSSION PERIOD and/or PUBLIC COMMENT-
    1. Mike Ferrante updated the Board on the New Residents Reception
    2. Dan Mulligan stated the meetings need to be structured.
    3. Michelle Gittings expressed the wish that we would acknowledge newcomers and
       guests.

16. ADJOURNMENT- 8:50 p.m.
    1st Dan Mulligan 2nd Ira Negin

Recorded by Kirstie Venanzi, March 14, 2019