

**Cranbury Public Library
Board of Trustees
Meeting minutes**

**March 14, 2019 - 7:30 p.m.
Gambino Room, Cranbury Public Library**

1. CALL TO ORDER AND ANNOUNCEMENT OF COMPLIANCE WITH OPEN PUBLIC MEETINGS ACT
7:32 p.m.

2. INTRODUCTION OF BOARD OF TRUSTEES –

Kirstie S. Venanzi, President, present; recording secretary
Andre Mento, Vice-President, present
Dave Fletcher, Treasurer and Secretary, present
Dan Mulligan, Township Committee, present
Amy Dixon, Chief School Administrator's Representative, present
Michele Gittings, present
Ira Negin, present
Lorraine Sedor, present
Nancy Whitcraft, present
Also present:
Marilynn Mullen, Director
Mike Ferrante, Foundation

Kirstie Venanzi motioned that we waive the bylaw section 3.3 in section 7.3 which pertains to the President running the meeting. As she would be recording secretary for the meeting, she would Andre Mento to preside.

2nd Ira Negin Passed: Unanimous

4. CONSENT AGENDA:

A. Action on the minutes of the February 8th meeting

Ira Negin moved that we approve the February meeting minutes as amended. Dan seconded.

Passed: 8 yes, Amy Dixon abstained

B. Action on Bills List for month ending 2/28/2019

1st Dave Fletcher 2nd Ira Negin, Passed: unanimous

5. TREASURER'S REPORT:

A. Report - Budget and Operating Status as of 2/28/2019 – Dave Fletcher, including tips on how to read the report

6. DIRECTOR'S REPORT: Marilynn Mullen as filed

7. TECHNOLOGY SPECIALIST REPORT: Marilynn Mullen as filed.

8. PRESIDENT'S REPORT: Kirstie Venanzi as filed.

10. REPRESENTATIVES' REPORTS:

A. Mayor's report: Dan Mulligan – We are waiting for the Bond Act's criteria to be published

B. Chief School Administrator's Representative: Amy Dixon – as filed

C. Cranbury Public Library Foundation – as covered in Marliynn's report.

11. TRUSTEE COMMITTEE REPORTS

A. Personnel: Chair–Lorraine Sedor, Kirstie Venanzi, Nancy Whitcraft

Please turn in your employee reviews for Marilynn Mullen.

B. Finance: Chair- Dave Fletcher, Andre Mento, Ira Negin, no report

**Cranbury Public Library
Board of Trustees
Meeting minutes**

C. Policy and Planning: Chair– Ira Negin, Kirstie Venanzi, Michele Gittings

1). Proposed by-law changes – will be doing a revision so needs more work. Tabled.

D. Nomination and Elections: Chair– Andre Mento, Dave Fletcher, Nancy Whitcraft, Dan Mulligan, no report

E. Special - Facilities Development/Task Force: Chair – Kirstie Venanzi, Andre Mento, David Fletcher, Lorraine Sedor.

Reviewed the site drawings and discussed next steps.

Motion to accept drawings as presented.

1st Dave Fletcher 2nd Lorraine Sedor Passed 8 yes, Michelle Gittings abstained.

F. Special – Public Relations Committee: Chair –Andre Mento, Michele Gittings, Evelyn Spann. No report.

12. OLD BUSINESS

A. Change in by-laws (tabled)

13. NEW BUSINESS .

RESOLUTION 2019-2

Approval of Lease Agreement between the
Board of Education and the Cranbury Public Library

1st Nancy Whitcraft 2nd Dan Mulligan

Passed: Unanimous

14. CORRESPONDENCE – Marilynn reported that she received an email from Dr. Genco in regards to the installation of the door to the meeting room, a copy of Dan Benson’s letter to the Governor in regards to the delay in the Library construction Bond act, a thank you for Marilynn and Jay’s participation in Read Across America, and notification of the NJ Trustee Institute training.

15. OPEN DISCUSSION PERIOD and/or PUBLIC COMMENT-

1. Mike Ferrante updated the Board on the New Residents Reception

2. Dan Mulligan stated the meetings need to be structured.

3. Michelle Gittings expressed the wish that we would acknowledge newcomers and guests.

16. ADJOURNMENT- 8:50 p.m.

1st Dan Mulligan 2nd Ira Negin

Recorded by Kirstie Venanzi, March 14, 2019