



Attendance at the Township Committee meeting is encouraged, 7pm,  
Monday, July 14, 2017

9. **REPRESENTATIVES' REPORTS**

**A. Mayor's Representative: Dan Mulligan**

- i. Dan spoke to the importance of the update on the new library at the Township Committee meeting and being transparent with public.
- ii. Contingency calculation for new construction was reviewed.

**B. Chief School Administrator Representative: No member assigned**

No report

**C. Cranbury Public Library Foundation**

Covered in Marilyn's report

10. **TRUSTEE COMMITTEE REPORTS**

**A. Personnel Committee:** Lorraine and Kirstie

- i. Lorraine: An email was received from a staffer questioning compensation and PTO. Although no funds are present for additional compensation currently, it is recommended that we revisit the topic in the future. Lorraine will write a letter to the staffer and is asking for a closed session at the next meeting to discuss.
- ii. The current PTO policy was discussed. Marilyn will email it to Trustees.

**B. Finance Committee:** David, Andre, Ira

No report

**C. Policy and Planning Committee:** Ira, Kirstie, Michele

No report

**D. Nomination and Election Committee:** Andre, Nancy, Robin

One alternate position open

**E. Special – Facilities Development Committee/Task Force:** Kirstie,

Andre, David, Michele

1. Members of the committee met with Mark Berkowsky to discuss bidder qualifications and plan forward. Mark recommends continuing with qualifying bidders and fundraising. Glenn Johnson was also in attendance.

**F. Special – Public Relations Committee:** Lorraine, Nancy, Robin, Michele

No report

11. **OLD BUSINESS**

None

12. **NEW BUSINESS**

- A. Cranbury Day – Marilyn and staff are developing an idea of a pop up library theme and are brainstorming "pop up" ideas such as e-books, signing up for library cards, etc. Cranbury Day will be on September 9 and there will be a sign up.

- B. Other new business was covered in Directors Report and Facilities Committee report.
- C. The board is looking for a new secretary.

13. **CORRESPONDENCE**

- A. \$5000 was left to the library in the will of Donna Baumann – check arrived. Her name will be added to the donor’s plaque.

14. **OPEN DISCUSSION PERIOD**

- A. Dan noted that the masterplan shows both the parking lot and library. This information may be helpful to those trying to understand the new location.
- B. Ira will be moving soon.

15. **CLOSED SESSION - None**

16. **ADJOURNMENT AT 8:44 p.m.**

- Motion: Kirstie      2<sup>nd</sup>: Dan
- All were in favor.      Approved.

All reports and correspondence referred to in these minutes are attached to the original minutes filed in the office of the Executive Director.

Respectfully submitted,

*Michele Gittings*