1. **CALL TO ORDER AND ANNOUNCEMENT OF COMPLIANCE WITH OPEN PUBLIC MEETINGS ACT AT 7:30pm**
   Pursuant to Section 5 of the Open Public Meeting Act, adequate notice of this meeting has been provided by the Library Director as follows: December 3, 2012 a notice for all scheduled 2013 meetings was sent to the Cranbury Press, Home News Tribune, and Township Clerk and posted in the Public Library.

2. **INTRODUCTION OF BOARD OF TRUSTEES**
   Kirstie Venanzi, President
   Hal Rourke, Vice-President
   David Fletcher, Treasurer
   MariCris McDowell, Secretary
   Ashish Awasthi, Trustee
   Andre Mento, Trustee
   Charlene Vivian-Granville, Trustee
   Michael Ferrante, Chief School Administrator’s Representative
   Jane Holland, Mayor’s Representative
   Also present:
   Marilynn Mullen, Director

3. **APPROVAL OF MINUTES**
   December 11, 2012  Regular Meeting  Approved

4. **TREASURER’S REPORT FOR DECEMBER 11, 2012:** David Fletcher
   A. Action on Bills List  Approved
      *Motion to approve: David  Second: Andre*
   B. Budget and Operating Status as of 12/31/12
   C. Approval of Budget as presented by the Financial Committee  Approved
      1. Includes approval of reduction of hours (closed Sunday starting February 1,2013, closing at 8:00pm Monday through Thursday)
         *Motion to approve: David  Second: Andre*
   D. Approval of Increased Copy Fees (increase from 5 cents to 15 cents for black and white copies)
      *Motion to approve: Jane  Second: Andre*

5. **DIRECTOR’S REPORT:** Marilynn Mullen

6. **YOUTH AND OUTREACH SERVICES REPORT:** Jan Nash Murphy

7. **SYSTEMS ADMINISTRATOR’S REPORT:** Doug Baldwin

8. **PRESIDENT’S REPORT:** Kirstie Venanzi
   A. Review of “Annual Calendar of Events” for January and February – On-track
   B. Annual Retreat
1. To be postponed, date TBD.

9. REPRESENTATIVE’S REPORTS
   A. Mayor’s Representative: Jane Holland – tabled to February
   B. Chief School Administrator: Michael Ferrante – tabled to February
   C. Friends of the Cranbury Public Library Representative: Marilynn Mullen -tabled to February
   D. Cranbury Public Library Foundation: David Fletcher- tabled to February

10. TRUSTEE COMMITTEE REPORTS
    A. Personnel Committee: Charlene Vivian-Granville – tabled to February
    B. Finance Committee: David Fletcher – tabled to February
    C. Policy and Planning Committee: Kirstie Venanzi – tabled to February
    D. Nomination and Election Committee: Hal Rourke – tabled to February
    E. Facilities Development Committee/Task Force: Kirstie Venanzi – tabled to February
    F. Public Relations Committee: Andre Mento – tabled to February

11. OLD BUSINESS
    A. None

12. NEW BUSINESS
    A. Election of Officers
       1. Kirstie Venanzi, President
          Hal Rourke, Vice-President
          David Fletcher, Treasurer
          MariCris McDowell, Secretary
          
          Motion to approve: Charlene Second: Mike

13. CORRESPONDENCE
    A. None
14. OPEN DISCUSSION PERIOD

15. CLOSED SESSION - Staff Compensation
   A. BE IT RESOLVED that the Board of Trustees of the Cranbury Public Library meets in
      Closed Session to discuss employee compensation; and
   B. BE IT FURTHER RESOLVED that the subjects discussed in Closed Session shall be
      made available to the public at such time as the need for confidentiality no longer exists.

   IN - 7:41 pm
   Motion: Kirstie
   Second: Ashish
   Vote: Unanimous

   OUT - 9:22pm
   Motion: Charlene
   Second: Jane
   Vote: Unanimous

16. ADJOURNMENT AT 9:22pm

   All reports and correspondence referred to in these minutes are attached to the original minutes
   filed in the office of the Executive Director.

   Respectfully submitted,

   MariCris McDowell