

**BOARD OF TRUSTEES
CRANBURY PUBLIC LIBRARY**

REGULAR MEETING MINUTES
January 10, 2013 – 7:30 pm
Tom Gambino Room, Cranbury Public Library

1. CALL TO ORDER AND ANNOUNCEMENT OF COMPLIANCE WITH OPEN PUBLIC MEETINGS ACT AT 7:30pm

Pursuant to Section 5 of the Open Public Meeting Act, adequate notice of this meeting has been provided by the Library Director as follows: December 3, 2012 a notice for all scheduled 2013 meetings was sent to the Cranbury Press, Home News Tribune, and Township Clerk and posted in the Public Library.

2. INTRODUCTION OF BOARD OF TRUSTEES

Kirstie Venanzi, President
Hal Rourke, Vice-President
David Fletcher, Treasurer
MariCris McDowell, Secretary
Ashish Awasthi, Trustee
Andre Mento, Trustee
Charlene Vivian-Granville, Trustee
Michael Ferrante, Chief School Administrator's Representative
Jane Holland, Mayor's Representative

Also present:

Marilynn Mullen, Director

3. APPROVAL OF MINUTES

December 11, 2012 Regular Meeting *Approved*

4. TREASURER'S REPORT FOR DECEMBER 11, 2012: David Fletcher

- A. Action on Bills List *Approved*
Motion to approve: David Second: Andre
- B. Budget and Operating Status as of 12/31/12
- C. Approval of Budget as presented by the Financial Committee *Approved*
 - 1. Includes approval of reduction of hours (closed Sunday starting February 1, 2013, closing at 8:00pm Monday through Thursday)
Motion to approve: David Second: Andre
- D. Approval of Increased Copy Fees (increase from 5 cents to 15 cents for black and white copies
Motion to approve: Jane Second: Andre

5. DIRECTOR'S REPORT: Marilyn Mullen

6. YOUTH AND OUTREACH SERVICES REPORT: Jan Nash Murphy

7. SYSTEMS ADMINISTRATOR'S REPORT: Doug Baldwin

8. PRESIDENT'S REPORT: Kirstie Venanzi

- A. Review of "Annual Calendar of Events" for January and February – On-track
- B. Annual Retreat

1. To be postponed, date TBD.

9. REPRESENTATIVE'S REPORTS

- A. Mayor's Representative: Jane Holland – tabled to February
- B. Chief School Administrator: Michael Ferrante – tabled to February
- C. Friends of the Cranbury Public Library Representative: Marilyn Mullen
-tabled to February
- D. Cranbury Public Library Foundation: David Fletcher- tabled to February

10. TRUSTEE COMMITTEE REPORTS

- A. Personnel Committee: Charlene Vivian-Granville – tabled to February
- B. Finance Committee: David Fletcher – tabled to February
- C. Policy and Planning Committee: Kirstie Venanzi – tabled to February
- D. Nomination and Election Committee: Hal Rourke – tabled to February
- E. Facilities Development Committee/Task Force: Kirstie Venanzi – tabled to February
- F. Public Relations Committee: Andre Mento – tabled to February

11. OLD BUSINESS

- A. None

12. NEW BUSINESS

- A. Election of Officers
 1. Kirstie Venanzi, President
Hal Rourke, Vice-President
David Fletcher, Treasurer
MariCris McDowell, Secretary
Motion to approve: Charlene Second: Mike

13. CORRESPONDENCE

- A. None

14. OPEN DISCUSSION PERIOD

15. CLOSED SESSION - Staff Compensation

A. BE IT RESOLVED that the Board of Trustees of the Cranbury Public Library meets in Closed Session to discuss employee compensation; and

B. BE IT FURTHER RESOLVED that the subjects discussed in Closed Session shall be made available to the public at such time as the need for confidentiality no longer exists.

IN - 7:41 pm

Motion: Kirstie

Second: Ashish

Vote: Unanimous

OUT - 9:22pm

Motion: Charlene

Second: Jane

Vote: Unanimous

16. ADJOURNMENT AT 9:22pm

All reports and correspondence referred to in these minutes are attached to the original minutes filed in the office of the Executive Director.

Respectfully submitted,

MariCris McDowell