

**BOARD OF TRUSTEES
CRANBURY PUBLIC LIBRARY**

RETREAT MEETING MINUTES

February 15, 2014 – 9:00 a.m. – 1:20 p.m.

Morgan – Stanley

1200 Lenox Drive, Lawrenceville, NJ

1. **CALL TO ORDER AND ANNOUNCEMENT OF COMPLIANCE WITH OPEN PUBLIC MEETINGS ACT AT 9:10 a.m.**
Pursuant to Section 5 of the Open Public Meeting Act, adequate notice of this meeting has been provided by the Library Director as follows:
February 12, 2014 was sent to the Cranbury Press, Home News Tribune, and Township Clerk and posted in the Public Library.

2. **INTRODUCTION OF BOARD OF TRUSTEES**
Kirstie Venanzi, President
David Fletcher, Treasurer
Richard Burke, Trustee
Ashish Awasthi, Trustee
Andre Mento, Trustee
Jane Holland, Trustee
Also Present:
Marilynn Mullen, Director
Joanne Dera

3. **WELCOME – Kirstie Venanzi**
APPROVAL OF MINUTES
January 9, 2014 Regular Meeting Approved as is:
motion: David 2nd: Andre
All were in favor.

4. **TREASURER’S REPORT FOR JANUARY 2014:**
A. Budget and Operating Status as of January 31, 2014
1. We are reporting below budget income because the way the township transfers the appropriation.
David recommends that bills be paid.
Motion: David 2nd: Andre

5. **REVIEW of 2013 Operation Goals and 2014 Goals – Marilynn Mullen**

6. **REVIEW of 2013 Board Goals and Board Goals for 2014 – Kirstie Venanzi**
Board Goals were slightly revised. See attached.

7. **Presentation – Public Relations – Guest Speaker Douglas Harris**

Holly Root, Frank Marlowe and Mike Ferrante joined for discussion. Doug Harris will combine brainstorming information and send it to us to decide next steps in a PR campaign. Holly Root volunteered to assist in a concerted PR effort.

8. **Lunch, Discussion and retreat summary – Kirstie Venanzi**

9. **ADJOURNMENT AT 1:20 pm**

All reports and correspondence referred to in these minutes are attached to the original minutes filed in the office of the Director.

Respectfully submitted,

Wendy W. Borg