1. **CALL TO ORDER AND ANNOUNCEMENT OF COMPLIANCE WITH OPEN PUBLIC MEETINGS ACT AT 7:40 pm**
Pursuant to Section 5 of the Open Public Meeting Act, adequate notice of this meeting has been provided by the Library Director as follows: December 2, 2014, a notice for this meeting was sent to the Cranbury Press, Home News Tribune, and Township Clerk and posted in the Public Library.

2. **INTRODUCTION OF BOARD OF TRUSTEES**
   Kirstie Venanzi, President
   Andre Mento, Vice-President
   David Fletcher, Secretary/Treasurer - excused
   Richard Burke, Trustee
   Ash Hadap, Chief School Administrator’s Representative
   Jane Holland, Trustee
   David Cook, Township Committee - absent
   Lorraine Sedor, Trustee
   
   **Also Present:**
   Marilynn Mullen, Director - excused
   Wendy Borg, Recording Secretary

3. **APPROVAL OF MINUTES**
   February 12, 2015 Regular Meeting
   Motion: Andre 2nd: Ash
   All were in favor. Approved.

4. **TREASURER’S REPORT:**
   A. Recommended action on Bills Lists for February 28, 2015
      Motion: Jane 2nd: Lorraine
      All were in favor. Approved.
   B. Budget and Operating Status as of February 28, 2015
      1. Balance sheet is in good order. Overall expenditures to date are under budget.
      2. NOTE: Township appropriation is shown as a monthly item however township under funds in the 1st quarter and pays balance in April (therefore shows as CPL over budget, which is inaccurate.)

5. **DIRECTOR’S REPORT:**
   Included in folder.
6. **YOUTH AND OUTREACH SERVICES REPORT:**
   Included in folder.

7. **SYSTEMS ADMINISTRATOR’S REPORT:**
   Included in folder.

8. **PRESIDENT’S REPORT:** Kirstie Venanzi
   A. Review “Annual Calendar of Events” December
      1. March – Annual report due March 15 was submitted to state library. Also submitted to BOT and Kirstie signed it.
      2. April – Financial disclosure reports by CPL trustees due.
      3. Secretary to send quarterly attendance to director.

   B. Townshp Committee Budget Meeting
      On March 23 some members will attend the township budget meeting. Kirstie invited the other board trustees to attend in support.

9. **REPRESENTATIVE’S REPORTS**
   A. Mayor’s Representative: David Cook
      No report.
   B. Chief School Administrator Representative: Ash Hadap
      1. School budget due to be ratified on March 17.
      2. He reported the school is in good shape. Normal maintenance projects are on tap.
      3. PARCC testing is proceeding well.
   C. Foundation: Kirstie
      A. Kirstie invited referrals for anyone seeking information. The goal is another $250,000 raised in the summer.
      B. About $13,000 was raised during the Chinese New Year fundraiser on Feb. 28 at St. David’s Church. Over 250 people attended, 28 families cooked all the food. There was a dragon dance and other entertainment and a good time was had by all.

10. **TRUSTEE COMMITTEE REPORTS**
    A. Personnel Committee: Jane and Lorraine
       No report.
    B. Finance Committee: David, Andre, Kirstie
       No report.
    C. Policy and Planning Committee: Jane, Ash, and David
       Circulation policy draft on table for approval. Fines to be raised. Motion: Andre 2nd: Jane All others in favor. Motion carried.
    D. Nomination and Election Committee: Andre and Richard
       Still have one open spot on the Board.
E. Special - Facilities Development Committee/Task Force: Kirstie, Andre, and David
Sign will be erected on property soon. Committee also awaiting word from architect Anthony Iovino. Kirstie will set up a “free library” kiosk, painted in the colors of the future library.

F. Special - Public Relations Committee: Andre, Richard, Lorraine
Lorraine suggested a facebook contest for “Likes.” Also a virtual geo-cache on the site of the new library. Facebook post ideas – “Something heard at the library,” what Joanne does, fun facts, “In case you missed it..” for programs that have happened that people may have missed, etc.

11. OLD BUSINESS - None

12. NEW BUSINESS - None

13. CORRESPONDENCE – Letter from Linda Brooks, Manager of NJ Cash Management Fund informing that the NJ Cash Management Fund will be transitioned to a new provider, the State Street Bank and Trust Company.

14. OPEN DISCUSSION PERIOD

15. ADJOURNMENT AT 8:19 pm
Motion: Andre 2nd: Lorraine
All were in favor. Approved.

All reports and correspondence referred to in these minutes are attached to the original minutes filed in the office of the Executive Director.

Respectfully submitted,

Wendy W. Borg