BOARD OF TRUSTEES
CRANBURY PUBLIC LIBRARY

REGULAR MEETING MINUTES
April 10, 2014 – 7:30pm
Tom Gambino Room, Cranbury Public Library

1. CALL TO ORDER AND ANNOUNCEMENT OF COMPLIANCE WITH OPEN PUBLIC MEETINGS ACT AT 7:37pm
Pursuant to Section 5 of the Open Public Meeting Act, adequate notice of this meeting has been provided by the Library Director as follows: December 4, 2013, a notice for all scheduled 2014 meetings was sent to the Cranbury Press, Home News Tribune, and Township Clerk and posted in the Public Library.

2. INTRODUCTION OF BOARD OF TRUSTEES
Kirstie Venanzi, President - excused
Hal Rourke, Vice-President
David Fletcher, Treasurer - excused
Richard Burke, Trustee - excused
Ashish Awasthi, Trustee - absent
Andre Mento, Trustee
Kevin Fox, Chief School Administrator’s Representative - absent
Jane Holland
Jay Taylor – Township Committee
Also Present:
Marilynn Mullen, Director
Wendy Borg

3. APPROVAL OF MINUTES
March 13, 2014 Regular Meeting
TABLED
Approved as is:
Motion: 2nd.

4. TREASURER’S REPORT FOR MARCH 2014:
A. Recommended action on Bills Lists for March 2014
TABLED
Motion: 2nd.
B. Budget and Operating Status as of March 31, 2014
1. Marilynn reviewed the detail of the statement of revenues and expenses. One new item is Play Away Views.

5. DIRECTOR’S REPORT: Marilynn Mullen
A. Marilynn and Kirstie presented the annual report to the Township Committee on March 24. It was well received.
B. Marilynn wrote a letter of support for the Environmental Commission’s application for a grant for a rain garden.
C. Staff continues to be cross-trained.
D. Friends will continue to support programs
E. Marilynn will be on vacation April 23-May 6

6. **YOUTH AND OUTREACH SERVICES REPORT: Marilyn Mullen**
   A. One story time this month had 19 attendees
   B. 99 Frogs Wake Up program this Saturday

7. **SYSTEMS ADMINISTRATOR’S REPORT: Marilynn Mullen**
   A. Speed dating at Monroe – Joann – she is working on the tech plan for the next five years
   B. Genealogy program this month
   C. Roebling foundation program

8. **PRESIDENT’S REPORT: Jane Holland**
   A. NJ Library Trustees Conference – May
   B. Board Secretary needs to submit an attendance record

9. **REPRESENTATIVE’S REPORTS**
   A. Mayor’s Representative: Jay Taylor
      1. Dam repair is on schedule
      2. Downtown beautification is slated to be complete in May
      3. Budget approved on April 7
   B. Chief School Administrator Representative: Kevin Fox
      No report.
   C. Foundation
      1. Next Bites for Books is May 12
      - Last one Teddy’s donated $230
      2. McCaffrey’s - $83 donated for March
      3. Amazon Smile – purchase through this to benefit Foundation
      4. Still talking to lots of people – two meetings a week

10. **TRUSTEE COMMITTEE REPORTS**
    A. Personnel Committee: Hal Rourke and Jane Holland
      No report.
    B. Finance Committee: David Fletcher, Andre Mento, Kirstie Venanzi, Ashish Awasthi
      No report.
    C. Policy and Planning Committee: Jane Holland and Ashish Awasthi
      No report.
    D. Nomination and Election Committee: Hal Rourke, Andre Mento, and Richard Burke
      No report.
    E. Special - Facilities Development Committee/Task Force: Kirstie Venanzi, Andre Mento, David Fletcher
1. Marilynn had meeting with architects – parking lot will be at the end of Park Place

F. Public Relations Committee: Andre Mento, Hal Rourke and Richard Burke
   1. Meeting April 26 at Teddy’s, 8:00 a.m.
   2. Proposed Read Out end of July – people come and read outside with blankets; areas of new library mapped out on ground; idea to involve Gil and Bert’s and Bagel Barn

11. OLD BUSINESS
   A. Staff Appreciation Event – April 16, 7:00 p.m.
      1. gift for Beth Anne for 20 years
      2. baskets of flowers for gifts
      3. large cake
      4. Board will bring finger desserts
      5. appreciation for volunteers and staff

12. NEW BUSINESS
    TABLED
   A. Library Board orientation
   B. Election of officer – Secretary
   C. Selection of committees

13. CORRESPONDENCE
    None

14. OPEN DISCUSSION PERIOD
   A. Marilynn spoke with Police about a couple patrons who have been of concern. The police have opened two files. One patron had been detained in town and now has a restraining order and cannot come to the library until he has been given a clean bill of health. The Police emphasized to call them with any concerns.

15. ADJOURNMENT AT 8:42 pm

All reports and correspondence referred to in these minutes are attached to the original minutes filed in the office of the Executive Director.

Respectfully submitted,

Wendy W. Borg