

- B. Marilyn, along with Monroe Public Library employees, met with Asm. Benson to ask for support for library bills, primarily the NJ Library Construction Bond Act.
 - C. The annual report to the Township Committee was very well received and reported in the Cranbury Press. The report included information on past funding, the 2015 budget, the 2014 statistics and programs, as well as a report on fundraising and plans, given by the Capital Campaign Chairman of the new library, Michael Ferrante. Marilyn thanked Board members and library supporters who attended the meeting. Kirstie stated that the Press covered the event well. Marilyn noted that at this meeting the tone was supportive and Committeeman David Cook emphasized the importance of the library and stated that it is a "pillar of the community."
 - D. The Digi-Find-it application is up and running.
 - E. Staff received just under 2% raises to their pay. Staff meeting discussions included the new library plans, communication with the public, future needs and programs.
 - F. Ken Deitz, CPA will do the Foundation audit and complete by July.
 - G. Mayor Taylor will read to children on Saturday, May 30.
 - H. David requested statistics from the last five years. Marilyn mentioned that public library books being checked out by Cranbury School students has declined. Ash will share this information with Dr. Genco.
 - I. Programs are up but attendance is down.
6. **YOUTH AND OUTREACH SERVICES REPORT:**
- A. Plans underway for Summer Reading program, "Read Outside the Box" for the month of July. This will include two performers.
 - B. Nursery School reading visits continue at Cranbury Montessori and CPNS, as well as Cranbuddies.
 - C. Jan doing a special presentation at the Elms called "Musical Memories."
 - D. Jan and Joanne co-directing SLiC next year and two new leaders have been chosen. A new math club for 3-5th graders will be implemented.
Notes included in folder.
7. **SYSTEMS ADMINISTRATOR'S REPORT:**
- A. Joanne continues programs from Maker's Day.
 - B. Lego movie making is on Saturday, May 16.
 - C. Girls Coding program to be offered.
 - D. Joanne completed Super Supervisor training.
Notes included in folder.
8. **PRESIDENT'S REPORT: Kirstie Venanzi**
- A. Calendar – review the auditor contract; attend NJ Library Trustee Institute; financial disclosure forms were due April 30; Lorraine

attended in April and was trained on how to be a trustee. She found the training very helpful in understanding her role as a trustee.

9. **REPRESENTATIVE'S REPORTS**

- A. Mayor's Representative: David Cook
No report.
- B. Chief School Administrator Representative: Ash Hadap
 - 1. Cabling is coming to a close.
 - 2. The public hearing for the budget went well and it was well received.
 - 3. Teacher of the Year has been awarded to third grade teacher Marie Koster.
- C. Foundation: Kirstie
 - 1. Foundation has been very busy visiting people to obtain the final monies.
 - 2. Thank you meetings were held at Four Seasons and for the Chinese Community.
 - 3. 80% of pledges are in; funds top \$1.9 Million.

10. **TRUSTEE COMMITTEE REPORTS**

- A. Personnel Committee: Lorraine
No report.
- B. Finance Committee: David, Andre, Kirstie
See notes above.
- C. Policy and Planning Committee: Ash
No report.
- D. Nomination and Election Committee: Andre and Richard
Ira Negin attended tonight in interest of open position.
- E. Special - Facilities Development Committee/Task Force: Kirstie, Andre, and David
 - 1. Minor details for the new library are being attended to currently – ceiling height, outlets, exposed beams
 - 2. Next meeting will be about flooring.
 - 3. Blueprint plans were reviewed and discussion about ceiling, storage and mechanical rooms
 - 4. David noted that the sign on the building should not only say Cranbury Public Library, but also something about a Community Center.
- F. Special - Public Relations Committee: Andre, Richard, Lorraine
No report.

11. **OLD BUSINESS**

- A. Open Board of Trustees positions – Two positions open.
Jane Holland resigned for personal reasons.
Positions are listed on the township website.

12. **NEW BUSINESS**

- A. Drug Free Fair – This Saturday, the Board and Foundation will participate with a table.
- B. Memorial Day Parade – Kirstie is working on the float. Ideas included a flash reading mob, involving SLiC, and putting the little library on the float.
- C. Trustee Manual online version – One manual will be printed for storage in the library. Marilyn will send out the link to the Trustees.

13. **CORRESPONDENCE** - None

14. **OPEN DISCUSSION PERIOD**

Discussion on a mailing – newsletter and PR piece for June; perhaps including the recent article on the Township Committee meeting on April 27.

15. **ADJOURNMENT AT 8:40 p.m.**

Motion: Ash

2nd: Kirstie

All were in favor.

Approved.

All reports and correspondence referred to in these minutes are attached to the original minutes filed in the office of the Executive Director.

Respectfully submitted,

Wendy W. Borg