

BOARD OF TRUSTEES CRANBURY FREE PUBLIC LIBRARY

ANNUAL RETREAT

**Friday, February 27, 2015 6:00 p.m.
Gambino Room of the Library**

1. CALL TO ORDER AND ANNOUNCEMENT OF COMPLIANCE WITH OPEN PUBLIC MEETINGS ACT

Pursuant to provisions of the Open Public Meeting Act, adequate notice of this meeting has been provided by the Library Director as follows: Feb 19, 2015 a notice for this meeting was sent to the Cranbury Press, Home News Tribune, Township Clerk and posted in the Public Library.

2. INTRODUCTION OF BOARD OF TRUSTEES

Kirstie S. Venanzi, President
Andre Mento, Vice-President
Dave Fletcher, Treasurer / Secretary
Ashutosh Hadap, Chief School Administrator's Representative
Jane Holland
Richard Burke
David Cook, Mayor's Representative
Lorraine Sedor

Also present:

Marilynn Mullen, Director
Wendy Borg, Recording Secretary

3. WELCOME - Kirstie Venanzi

Discussion of the Cranbury Forum online discussions. Decision to respond with factual information. Much of what is written online is anonymous and baseless.

4. WORK SESSION

Review of 2014 Operational Goals and 2015 Goals – Marilynn Mullen

- A. Kirstie highlighted the many programs offered at the library, considering the space. Marilynn attributed this work to librarians Joanne Dera and Jan Murphy.
- B. 2015 Outreach to Staff; keeping staff abreast of Foundation activity
- C. 2015 Programming – Continue to innovate programs and reach out to school

- D. 2015 Technology – Continue to look for new technology and update; New Jersey Maker Day in March to intro new technology
- E. Customer Service – Reader’s Advisory training with library assistants
- F. Richard suggested use of Survey Monkey
- G. Discussion on boosting Cranbury Public Library page on Facebook

Review of 2014 Board Goals and revision of Board Goals for 2015

(see attached document 2015 BOT Responsibilities and Goals)

Review Mission, Vision and Strategic Goals/Write new Strategic Plan

(see attached document Strategic Plan update 2015)

- Joanne will be asked to update the Strategic Priority 3: Technology
- Policy and Planning will review entire Strategic Plan update

Discussion and Retreat summary

ADJOURNMENT AT pm

Motion: Jane

All were in favor.

2nd: Dave

Approved.

All reports and correspondence referred to in these minutes are attached to the original minutes filed in the office of the Executive Director.

Respectfully submitted,

Wendy W. Borg