1. **CALL TO ORDER AND ANNOUNCEMENT OF COMPLIANCE WITH OPEN PUBLIC MEETINGS ACT AT 7:30pm**
Pursuant to Section 5 of the Open Public Meeting Act, adequate notice of this meeting has been provided by the Library Director as follows: November 29, 2011, a notice for all scheduled 2012 meetings was sent to the Cranbury Press, Home News Tribune, and Township Clerk and posted in the Public Library.

2. **INTRODUCTION OF BOARD OF TRUSTEES**
   - Kirstie Venanzi, President - excused
   - Hal Rourke, Vice-President - excused
   - David Fletcher, Treasurer - excused
   - Charlene Vivian-Granville, Secretary
   - Ashish Awasthi, Trustee
   - MariCris McDowell, Trustee
   - Andre Mento, Trustee - acting President
   - Michael Ferrante, Chief School Administrator’s Representative
   - Jane Holland, Mayor’s Representative
   - Also present:
     - Marilynn Mullen, Director
     - Douglas Baldwin, Systems Administrator

3. **APPROVAL OF MINUTES**
   - April 12, 2012  Regular Meeting  Approved

4. **TREASURER’S REPORT FOR APRIL 30, 2012:** Marilynn Mullen for David Fletcher
   - A. Action on Bills List for April 2012  Approved
   - B. Budget and Operating Status as of 4/30/12

5. **DIRECTOR’S REPORT:** Marilynn Mullen
   - A. The coffee trial will begin soon. Marilynn will determine what the cost per cup will be, and how the money will be collected.

6. **YOUTH AND OUTREACH SERVICES REPORT:** Jan Nash Murphy

7. **SYSTEMS ADMINISTRATOR’S REPORT:** Doug Baldwin

8. **PRESIDENT’S REPORT:** Andre Mento for Kirstie Venanzi
   - A. Review of “Annual Calendar of Events” for May and June – On-track

9. **REPRESENTATIVE’S REPORTS**
   - A. Mayor’s Representative: Jane Holland
     1. The Township created a subcommittee to review the proposed resolution written by David Nissen (see 12C below) to ensure the Township has no fiscal liability. Voting may take place at a meeting in June.
     2. The sign in front of Town Hall has wood that is rotting.
       a. A suggestion by Township Committee was that the library could sponsor the...
repair.
  b. The Township Committee may choose to take it down as the Committee does
     not wish to bear the expense.

B. Chief School Administrator: Michael Ferrante
  1. The new board has met with Bill Schraudenbach leaving the board, and Karen
     Callahan joining.
  2. Daniel Kennedy-Moore’s Eagle Project of the table and bench outside the library
     was modified by Dr. Genco, and will now be in one of the school’s courtyards.
  3. Princeton High School was voted by U.S. News & World Report as one of the top
     ten in the state of New Jersey.

C. Friends of the Cranbury Public Library Representative: Marilynn Mullen
  1. The Friends’ are sponsoring the incentives for the summer reading program.
  2. The Friends’ may also sponsor the new service/product TumbleBooks.

D. Cranbury Public Library Foundation: Marilynn Mullen for David Fletcher
  1. The Foundation Meeting will be this coming Monday.
  2. Janice Roddenbury is working with the top five prospects from each Foundation
     member.
  3. Profits from the recent author book signing by Betsey Norland were donated to the
     Foundation.

10. TRUSTEE COMMITTEE REPORTS
    A. Personnel Committee: Charlene Vivian-Granville – No report
    B. Finance Committee: David Fletcher – No report
    C. Policy and Planning Committee: Marilynn Mullen and Jane Holland
       1. New wording to add to the employee personnel policy manual: “Upon retirement,
          employees are not entitled to medical and dental coverage.”
          Motion to approve: Charlene Second: Michael
       2. Indemnification - see the Director’s Report
       3. Proposal of change in Circulation Policy: Non-resident seniors over the age of 62
          may purchase a membership to Cranbury Public Library at $25, which is half the
          usual cost of a non-resident membership.
          Motion to approve: Michael Second: Jane
    D. Nomination and Election Committee: Hal Rourke – No report
    E. Facilities Development Committee/Task Force: Kirstie Venanzi – No report
    F. Public Relations Committee: Andre Mento – No report

11. OLD BUSINESS
    A. Library vision: Kirstie has asked that Board members keep the vision statement handy
       and memorized in order to address from the public.

12. NEW BUSINESS
    A. Drug Free Fair – May 19th
       1. SLiC will be manning the table.
       2. A craft will be available for kids to write their wish for a new library; the star ties in
          with the Summer Reading Program “Dream Big... Read.”
    B. Memorial Day Parade May 28th. Kirstie will e-mail details to all.
       1. Frank Marlowe will be driving the truck.
       2. Will have banners.
       3. All invited to walk: Friends, Foundation, Staff and Library Board.
C. The resolution authored by David Nissen was sent to the Township Committee. The Township created a subcommittee to review the proposed resolution written by David Nissen to ensure the Township has no fiscal liability. Voting may take place at a meeting in June.

13. CORRESPONDENCE
   A. The township administrator sent an email to Marilynn indicating that the Township may need to increase the library finance fee for administering the payroll and benefits for 2013.

14. OPEN DISCUSSION PERIOD

15. ADJOURNMENT AT 9:15pm

All reports and correspondence referred to in these minutes are attached to the original minutes filed in the office of the Executive Director.

Respectfully submitted,

Charlene Vivian-Granville